

Maine Township Board Meeting December 27, 2018

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

[http://mainetown.com/wp-content/uploads/2018/12/agenda\\_18-12-27.pdf](http://mainetown.com/wp-content/uploads/2018/12/agenda_18-12-27.pdf)

Board Members Present: Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey, Highway Commissioner Kazmierczak, Trustees Jones, Carrabotta, McKenzie and Sweeney

Other in attendance: Kurt Asprooth, Dayna Berman, Denise Jajko, Michael Samaan, Ryan McKenzie, Diane Carrabotta, Richard Lyon, Elizabeth Coy, Donna Adam, Branka Mackic, Marie Dachniwsky and Wiesia Tytko.

Supervisor Morask called the meeting to order at 7:31 p.m., led the Pledge of Allegiance and Clerk Gialamas called the roll.

Agenda Item: Approval of Minutes of November 27, 2018 Bill Pay Review

Trustee Jones Motion to waive the reading and approve the minutes of the November 27, 2018 Bill Pay Review.

Trustee McKenzie Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of November 27, 2018 Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the November 27, 2018 Board Meeting.

Trustee McKenzie Second.

Trustee Sweeney Motion to waive the reading and approve the amended minutes of the November 27, 2018 Board meeting.

Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Public Participation  
None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated November 30, 2018 and December 14, 2018 and General Assistance checks #51674 through check #51734 in the amount of \$79,355.87.

Trustee Carrabotta Motion to approve.  
Trustee McKenzie Second

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated November 30, 2018 and December 14, 2018 and Road District checks #20680 through check #20719 in the amount of \$106,851.96.

Trustee Jones Motion to approve.  
Trustee McKenzie Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated November 30, 2018 and December 14, 2018 and General Town Fund checks #56418 through check #56486 in the amount of \$302,831.14.

Trustee Jones Motion to approve.  
Trustee McKenzie Second.

Trustee Sweeney Motion to approve General Town Fund Expenditures as presented with correction in the description in the check #56461 for Richard Lyon, to delete word "reimbursement" and substitute it with word "stipend".

Supervisor Morask Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Presentation of Check to Honor Flight Chicago

Supervisor Morask Motion to table the Presentation of Check to Honor Flight Chicago to the January Board meeting due to the representative of Honor Flight Chicago was not able to attend this meeting.  
Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Agency Funding Allocations

Supervisor Morask stated that the proposed Agency Funding allocations were distributed prior to the meeting for discussion, review and approval. She thanked the Elected Officials and staff for their effort and stated that the Board Average proposed grant for the year 2019-2020 is \$442,740.00.

Supervisor Morask	Motion to approve the 2019-2020 Agency Funding allocations as indicated by the Board Average with the total amount of \$442,740.00.
Trustee Carrabotta	Second.

Discussion.

See video at 10:10.

Supervisor Morask	Motion to approve the 2019-2020 Agency Funding allocations with the same total amount of \$442,740.00, with changes such as: adding \$700.00 to Center of Concern from Maine Niles Association of Special Recreation, adding \$460.00 to Avenues to Independence and \$40.00 to Northwest Casa from Zacharias Sexual Abuse Center (\$500.00) and note that Catholic Charities are earmarked for Sunday Suppers only.
Trustee Jones	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Approval of Resolution 2018-9, Scheduled Regular Board Mtgs 2019-20  
Supervisor Morask read out loud the proposed Resolution 2018-9.

Trustee Jones	Motion to approve the Resolution 2018-9, Schedule of Regular Board Meetings as presented.
Trustee McKenzie	Second.

Trustee Carrabotta	Motion to approve the Resolution 2018-9, Schedule of Regular Board Meetings with a reschedule a December 23, 2019 Board meeting to December 26, 2019 Board meeting.
Trustee Sweeney	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes

Trustee Sweeney Yes  
Motion carried.

Agenda Item: New Business, Salary Study

Supervisor Morask stated that Trustee McKenzie requested and Supervisor Morask agreed to this request to hire a company to conduct salary study for our township.

Supervisor Morask Motion to conduct a salary study for Maine Township employees with respect to other townships and to determine the company later.  
Trustee Jones Second.

Discussion.  
See video at 57:58.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Old Business, Policies and Procedures:  
Posting Financial and Other Records on our Website

Supervisor Morask Motion to table the discussion and voting on the Policy for Posting Financial and Other Records on our Website.  
Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Old Business, Tax Abatement/Discussion Only

Supervisor Morask stated that by some Board members request, Attorney Krafthefer provided the Board with a revised Tax Abatement Ordinance for review.

Discussion.  
See video at 1:19:48.

Tax Abatement was agreed to go back on January agenda for further discussion after Assessor Moylan Krey offered to research the issue and provide additional information.

Agenda Item: Old Business, Discussion only of IMRF expenses/reimbursement

Supervisor Morask Motion to go to the Closed Session pursuant to 2c11, to discuss IMRF expense/reimbursement and another litigation.  
Trustee Jones Second.

Trustee Sweeney asked if it is possible to discuss these issues in the Open Session. Attorney Asprooth advised against discussing pending litigation in open session.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	No

Motion carried.

The Board decided to discuss MaineStay Office Manager's Position before going to Closed Session.

Agenda Item: Personnel, MaineStay Office Manager Position

See video at 1:43:45.

Supervisor Morask stated that back in June the Board agreed that Austin Kelso, MaineStay's Office Manager will work an additional job in General Assistance as Office Manager and will be paid a stipend.

Supervisor Morask stated that the MaineStay Office Manager's position was advertised and posted in the newspaper. She added that 3 people responded to the ad.

Supervisor Morask stated that after a few interviews, Richard Lyon, MaineStay Director and Administrator Berman recommended hiring Branka Mackic for the open position for Office Manager at MaineStay. Ms. Mackic has extensive administrative support experience and ability to adapt to all kinds of tasks. Ms. Mackic's resume was included in the Board packet.

Supervisor Morask announced that Marsha Warnick, General Assistance Director retired after 38 years and Dagmar Rutzen, OEM Director retired recently in November. Supervisor Morask passed out the cost saving spreadsheet. She added that Ms. Warnick has not been replaced.

Supervisor Morask	Motion to hire Branka Mackic for Office Manager at MaineStay Youth and Family Services, with a salary of \$32,000.00 with benefits and starting day January 7, 2019.
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Trustee Jones	Second.
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Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Closed Session

The Board entered the Closed Session at 9:20 p.m. to discuss IMRF expense/reimbursement and another litigation.

The Board re-convened in Open Session at 9:42 p.m. and Trustee McKenzie was excused for the rest of the meeting.

Supervisor Morask	Motion to re-convene in Open Session.
Trustee Carrabotta	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Absent
Trustee Carrabotta	Yes

Trustee Sweeney            Yes  
Motion carried.

There was no action taken after the Closed Session.

Agenda Item: Officials' Reports

Supervisor Morask, Trustee Jones, Clerk Gialamas and Assessor Moylan Krey waived any additional oral board reports.

Trustee Carrabotta thanked Donna Adam for the cleanup on Robin Drive on December 8<sup>th</sup> in which he participated collecting many huge bags of garbage. Trustee Carrabotta added that the residents of Robin Drive were very appreciative for that cleanup project. He also stated that Trustee Sweeney also participated in the cleanup on Oakton and Lee.

Trustee Sweeney thanked Ms. Adam for the great job she is doing to beautifying our community.

All Board members wished everyone a Happy New Year.

Agenda Item: Administrator's Report  
None.

Agenda Item: Adjournment

Supervisor Morask        Motion to adjourn.

Trustee Jones            Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 9:47 p.m.

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Maine Township Clerk